**Town of Estancia**

**Regular Meeting of the Board of Trustees**

**Monday, January 27th, 2025, at 6:15 PM**

**\*IMMEDIATELY FOLLOWING THE PUBLIC HEARING\***

**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**Agenda**

**Call to order was taken at 6:15 pm meeting and roll call was taken:**

**Trustee Lovato-**Here

**Trustee May-**Here

**Trustee Sanchez-**Absent (on an emergency call for his day job)

**Trustee Hall-**Here

**Mayor Dial-**Here

1. **Approval of January 27th, 2025, Regular Meeting Agenda- Action Item-** Trustee Hall makes a motion to approve the 1/27/2025 Regular Meeting Agenda, Trustee May seconded the motion; All in favor- **MOTION CARRIED**

Trustee Hall requested that the Clerk add item 10.5 to this agenda for Mayor/ Council Updates.

**2.0 Approval of the January 13, 2025, Regular Meeting Minutes – Action Item-** Trustee May

makes a motion to approve the 1/13/2025 Regular Meeting Minutes, Trustee Hall seconded the motion; All in favor**- MOTION CARRIED**

Trustee May asked for the Year to be changed to 2025 not 2024

**3.0** **Discussion/Approval of the January 27th, 2025, Bill List – Action Item-** Trustee Hall

makes a motion to approve the 1/27/2025 Bill List, Trustee May seconded the motion; All in favor- **MOTION CARRIED**

**Public Comment – At the discretion of the Mayor. For information only (No Action can be taken). Comments may be limited to (5) minutes per person on any subject.-** NONE

**Old Business**

**4.0 Discussion/ Action Item to rekey the Town Hall Building- Action Item-** Trustee Lovato makes a motion to approve to rekey the Town Hall Building, Trustee May seconded the motion; All in favor- **MOTION CARRIED**

**Public comment from Venerito Sanchez had questions on how much it was going to cost to rekey the building, Clerk Bernadette stated the cost was $15,149.47. He wanted to know why we were not just reframing the door and rekeying it? Chief Wolonsky commented that this is the same company the Fire and PD uses and the convenience for safety and access has been amazing and they have had no issues. The chief also said if someone leaves it is as easy as deactivating their card/access vs rekeying the building. Nothing more was said.**

**5.0 Discussion and Possible Approval of Lester Gary’s Employee Portion to PERA Discussion/Action Item-** Trustee May made a motion for the Town of Estancia to approve paying Lester Gary’s portion of PERA, Trustee Hall seconded the motion; All in favor- **Motion Carried**

**Mayor Dial asked how much his portion was and Clerk Bernadette said $460.00**

**6.0 Discussion and Possible Approval for Johnny Romero and the Manzano Valley Chamber of Commerce Board Selection/ Possible Action Item-** No Vote was taken. Mayor Dial had questions about what exactly they needed. Mr. Romero stated that they needed to appoint someone for their Board, Mayor Dial stated that if they were recognized by the state? They stated that they had started the process with the state. Mayor Dial advised that they needed to appoint a Committee Member, not a Board member, and they said they did not know how the process fully works but appreciated the guidance, yes that was correct a Committee Member from the Town of Estancia and that they would like to appoint Venerito Sanchez.

**New Business**

**7.0 Discussion/ Action Item for Clothing Allowance for EMS/Police Dept And Public Works-** Action Item- Trustee Lovato requested that the new clothing allowance be tabled until the next board meeting, Trustee Hall seconded the motion; All in favor- **MOTION CARRIED**

**Clerk Bernadette proposed the changes to the Clothing Allowance as follows:**

**EMS- Quarterly Allowance of -$150.00 and Yearly Boot Allowance $250.00**

**Public Work- 1 Payment @ the beginning of the Year of $850.00 and this will cover 5 shirts, 5 pants, Embroidery, Boots/Shoes, and a Jacket**

**PD- $600.00 Every 6 Months and Melanie Gallegos would get an allowance for Shirts and Embroidery**

**Clerk Bernadette informed the BOT that these amounts would be given on their checks, and they would be free to shop where they chose, and it would avoid all the extra paperwork for PO’s and only being able to shop at approved vendors. Clerk Bernadette confirmed that all departments understood they would be paying taxes and that all Department Heads were ok with that. The allowance would be available to employees after they have completed 1 year of employment.**

**Chief Wolonsky stated that he did not think $150.00 quarterly was good enough for the EMS due to pants alone being around $100. BOT decided to Table this until the next meeting until the Department Heads can fully confirm the amount.**

**Mayor Dial wanted to know if this needed to be on a Public Hearing. Trustee May confirmed yes it did. Trustee Hall said we needed to make an Amendment to the Ordinance.**

**8.0 Discussion/ Possible Action Item- Presentation from Sonya Palacios from PHI Cares for Air Ambulance Membership - Action Item-** Trustee Lovato makes a motion to approve PHI Air Ambulance for 1 year for Town of Estancia and their Household, Trustee May seconded the motion; All in favor**- MOTION CARRIED**

Sonya Palacios presented to the BOT the benefits and coverage that PHI Cares gives and the History of the company. She stated that the cost would be $55.00 per employee, and this would also cover the employee’s household as part of the membership, the total for the year for all employees and BOT would be $2,200.00 for the Year.

**9.0 Discussion for the Estancia Ballfield Concrete and Crusher Fine- Discussion Only**

Mayor Dial informed the BOT that the Concrete and Crusher fine/ base course will be started for the Baseball Field, and it will be ADA compliant. Accent Landscape Contractors INC did a Change order for the Garant. Trustee Lovato said that the 1st practice will hopefully be April 1st.

**10.0 Discussion regarding the Commercial Accounts Water Ordinance- Discussion only- Mayor Dial wanted to present to the BOT and get their thoughts on a possible Change to the Water Ordinance for Commercial Accounts only and a proposed change of .0007 cents for every gallon used. The BOT said they were ok with Mayor Dial gathering more information.**

**10.5 Mayor Dial-** Updates on the WTB Application and informed the BOT that NMFA had questions on our readiness application that was submitted and wanted to know if we planned on taking out a loan. Mayor Dial said yes if we needed to. It would be a 0 to 1% loan with the WTB. Mayor Dial said we were also working with Stefanics on a possible match. Also informed the BOT of recent activity in the Town with Vehicle Break-ins and that PD is actively working on it. Mayor Dial also asked the BOT who wanted to go to the Legislative Day in Santa Fe on February 27th and 28th and whoever wanted to go to get with Bernadette.

**Trustee May-** No Updates

**Trustee Lovato-** Wants to put a survey on the Town page so everyone can vote on a baseball name, the Board for the baseball field will review all the names given and pick the main name to be on top and all other names below.

**Trustee Hall-** Wanted to know when the agenda needed to be posted on the website and Mayor Dial informed him it was 72 Hrs. before the meeting. Trustee Hall requested that nothing be sent to his Town Email and only to his Personal Email and when the clerk posts the agenda to send it to him the same day so he can review it before the meeting.

**11.0 Executive Session – As per Motion and Roll Call Vote – Pursuant to NMSA 1978 10-15-1 Sections (H)(2)(7) threatened or pending litigation and Personnel.-** Trustee Lovato made a motion to go into Executive Session, Trustee May seconded; All in Favor- **MOTION CARRIED**

**ROLL CALL:** Trustee Lovato- yes, Trustee May- Yes, Trustee Sanchez- Absent, Trustee Hall- Yes, Mayor Dial- Yes

Trustee Lovato made a motion to move out of Executive Session and no decisions were made and only discussed what was on the agenda, Trustee May seconded; All in Favor- **MOTION CARRIED**

**Meeting adjourned at 8:20 pm**

**Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mayor Nathan Dial**

**Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Clerk Bernadette Anaya**